

## **243 Sqn SSC – COVID-19 Facility Safety Plan**

### **SQL SPONSOR COMMITTEE POLICY AND PROCEDURES**

243 SSC has developed the following policies and procedures with the purpose of preventing the spread of COVID-19 and safely re-opening squadron facilities for use. These policies and procedures represent the standards that user groups must meet based on the information from the Provincial Health Officer (PHO), BC CDC, and WorkSafe BC. BCPC and the SSC will continue to take direction from the advice of the PHO and the Provincial Government. In this plan “users” includes all persons associated with the facility. This includes squadron staff, volunteers, cadets, SSC and approved BCPC and RCSU visitors.

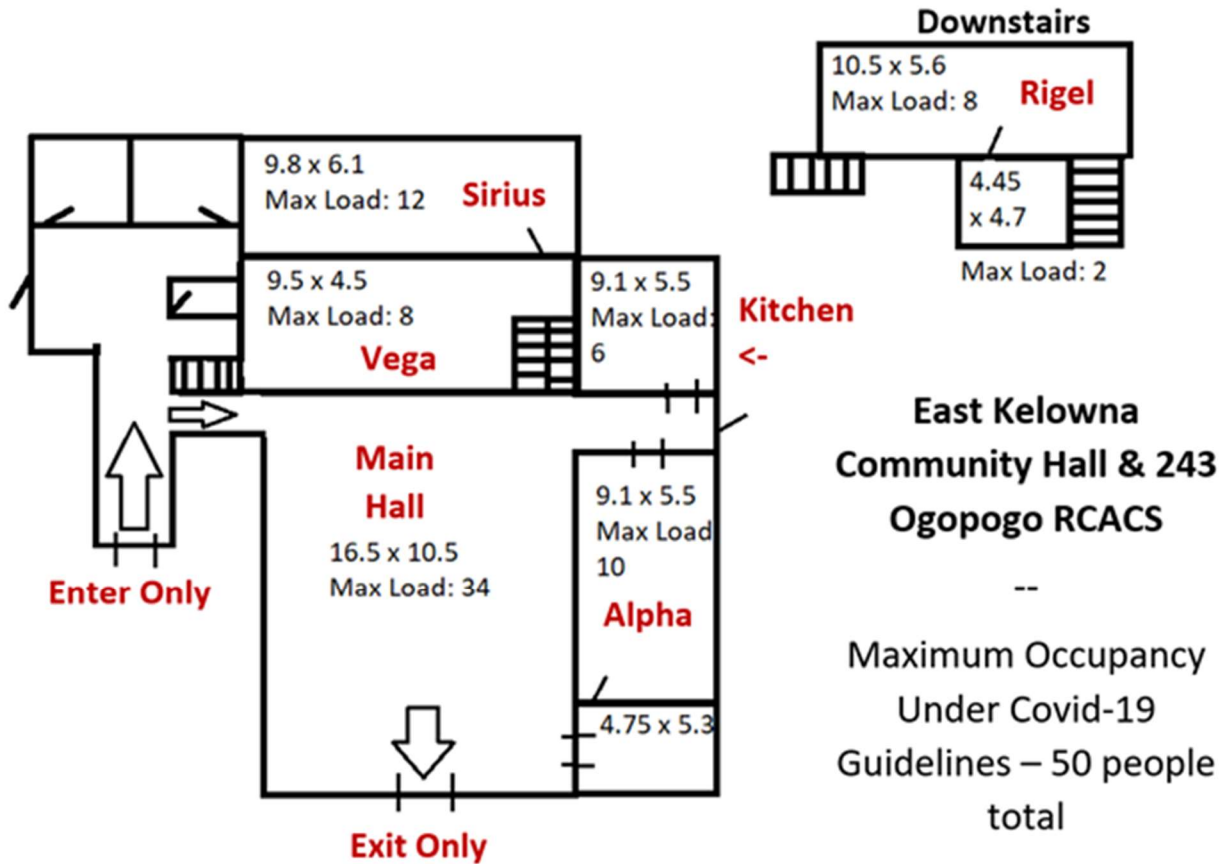
#### **PARADE FACILITY ACCESS**

- Signage is in place to guide users in and out of the building.
- Directional markings are in place on the floor to direct the flow of traffic.
- On arrival users must wash their hands with soap and water or use hand sanitizer (recommended).
- Users are to avoid the facility if they are at high-risk of COVID-19 contraction or severe illness.
- Users are to avoid the facility if they are unwell.
- Physical markers are installed which indicate two metre physical distancing for cadets waiting in line(s) for entry, bathroom, orderly room/office.
- Occupancy limits will be posted for all parade, class and staff spaces.
- Public (parents, visitors) will not be permitted and are asked not to linger when picking up / dropping off their cadet, and to leave the facility immediately thereafter.
- Users should limit the personal items brought to the Squadron.

#### **PHYSICAL DISTANCING**

- All users must maintain a minimum physical distance of 6 feet / 2 metres.
- Use of masks is mandatory and compulsory when physical distancing cannot be maintained.
- Signage and markings will be installed in all rooms to encourage physical distancing.
- The combined number of all users must not exceed fifty (50) persons.

## Parade Facility Capacity



*Washrooms are restricted to one person in each.*

## HEALTH SCREENING

Before entering into the parade facility, and throughout the activity, users should self-monitor for symptoms associated with COVID-19 by using the BC Health COVID- 19 Symptom Self-Assessment Tool located here: <https://bc.thrive.health/> and answer the prompted questions, which include:

1. Are you experiencing symptoms consistent with COVID-19 (refer to the link above for the most up to date list of symptoms)?
2. In the past fourteen (14) days have you been outside of Canada or BC?
3. In the past fourteen (14) days have you been in close contact with anyone who is symptomatic or has been diagnosed with COVID-19?

If users answer 'yes' to any of the above questions, they must stay home or leave the facility immediately.

All persons entering the parade facility shall sign in, and answer the three questions above.

## PERSONAL HYGIENE

- Users should practice proper “hand hygiene” techniques often, as it is the single-most effective way of reducing the spread of infection.
- Proper respiratory etiquette should also be followed.
- Touching your face, including eyes, nose or mouth should be avoided and hands washed or sanitized following such touching.
- SSC will be responsible for the availability of cleaning products, personal protective equipment (masks, gloves for cleaning, safety glasses), hand sanitizer and encourage good hygiene amongst all cadets, staff, volunteers and League members.
- A cleaning schedule will be posted on the facility notice board.
- Cadets and staff will sanitize their own equipment and workspace.

## CLEANING & SANITIZATION

- Facility touch points are cleaned at the end of each defined user time periods.
- Staff will wipe down personal workspaces.
- Full facility cleaning will take place weekly.
- Cleaning reports will be maintained and posted for each area
- Any personal equipment brought on-site by users must be cleaned and disinfected before and after use.
- Squadron equipment (ie rifles, band instruments, simulators) will be cleaned after use under direction of the Squadron staff.

## **CONTACT TRACING**

- Guests or visitors will not be allowed access per Comd CJCR Sp Gp direction.
- Sqn staff will retain all basic contact information of cadet and staff attendees (ie. in FORTRESS).
- SSC will maintain a daily sign-in log (date, name, contact#, time in, time out) in the event there is a need for contact tracing.

## DECLARATION OF COMPLIANCE 243 Squadron SSC COVID-19 SAFETY PLAN

Name: \_\_\_\_\_

243 Squadron SSC require the disclosure of exposure or illness in order to safeguard the health and safety of all participants and limit the further outbreak of COVID-19. This *Declaration of Compliance* will be kept safely, and personal information will not be disclosed unless as required by law or with your consent.

An individual (or the individual's parent/guardian, if the individual is younger than 18 years old) who is unable to agree to the terms outlined in *SSC COVID-19 Facility Safety Plan* is not permitted to enter the Squadron facilities or participate in Squadron activities.

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I, the undersigned being the individual named above and the individual's parent/guardian (if the individual is younger than 18 years old), hereby acknowledge and agree to the terms outlined in the *SSC COVID-19 Facility Safety Plan*.

1) The Novel Coronavirus, COVID-19, has been declared a worldwide pandemic by the World Health Organization and COVID-19 is extremely contagious. The SSC has put in place preventative measures to reduce the spread of COVID-19 and requires all individuals (or their parent/guardian, when applicable) to adhere to the compliance standards described in this document and the *SSC COVID\_19 Facility Safety Plan*.

2) The individual has not been diagnosed with COVID-19 OR If the individual was diagnosed with COVID-19, the individual was cleared as noncontagious by provincial or local public health authorities.

3) The individual has not been exposed to a person with a confirmed or suspected case of COVID-19 OR If the individual was exposed to a person with a confirmed or suspected case of COVID-19, the date of exposure was more than 14 days prior to the date this Declaration of Compliance was signed.

4) The individual is attending or participating voluntarily and understands the risks associated with COVID-19. The individual (or the individual's parent/guardian, on behalf of the individual (when applicable)) agrees to assume those risks, including but not limited to exposure and being infected.

5) The individual has not, nor has anyone in the individual's household, experienced any signs or symptoms of COVID-19 in the last 14 days (including fever, new or worsening cough, fatigue, chills and body aches, respiratory illness, difficulty breathing, nausea, vomiting or diarrhea, pink eye, or loss of taste or smell).

6) If the individual experiences, or if anyone in the individual's household experiences, any signs or symptoms of COVID-19 after submitting this Declaration of Compliance, the individual will immediately isolate, notify the Organization, and not attend any of the SSC's facilities, activities, programs or services until at least 14 days have passed since those symptoms were last experienced.

7) The individual has not, nor has any member of the individual's household, travelled to or had a lay-over in any country outside Canada in the past 14 days. If the individual travels, or if anyone in the individual's household travels, outside of Canada after submitting this Declaration of Compliance, the individual will not enter any of the SSCs facilities until at least 14 days have passed since the date of return.

8) The individual is following recommended guidelines, including but not limited to practicing physical distancing, trying to maintain separation of six feet from others, adhering to recognized hygiene best practices, and otherwise limiting exposure to COVID-19.

9) The individual will follow the safety, physical distancing, and hygiene protocols of the SSC.

10) This document will remain in effect until the SSC, per the direction of the Provincial government and provincial and local public health authorities, determines that the acknowledgements in this Declaration of Compliance are no longer required.

11) The SSC may request the individual be removed from the facility or from participation in the activities, programs or services at any time and for any reason if the SSC believes, in consultation with the Squadron Commanding Officer, that the individual is no longer in compliance with any of the standards described in this document.

X \_\_\_\_\_  
Signature of Individual or Parent/Guardian

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**COVID-19 WAIVER AND RELEASE OF LIABILITY (FOR ADULT PARTICIPANTS)**

In consideration of being allowed to attend activities in any way as part of the 243 Royal Canadian Air Cadet Squadron (RCACS) program, related events and activities, that take place at the Squadron parade facility located at East Kelowna Community Hall, the undersigned acknowledges, appreciates, and agrees that:

1. The risk of exposure to COVID-19 from the activities involved in this program is possible, and while particular rules, equipment, and personal discipline outlined in the facility safety plan may reduce this risk, the risk of exposure does exist; and,
2. I KNOWINGLY AND FREELY ASSUME ALL SUCH RISKS, both known and unknown, EVEN IF ARISING FROM THE NEGLIGENCE OF THE RELEASEES or others, and assume full responsibility for my participation; and,
3. I willingly agree that my I will comply with the stated and customary terms and conditions for attendance as outlined in the facility safety plan; and,
4. I, for myself and on behalf of my heirs, assigns, personal representatives and next of kin, HEREBY RELEASE AND HOLD HARMLESS 243 Squadron RCACS, their officers, officials, agents and/or employees, other participants, sponsoring agencies, sponsors, advertisers, and, if applicable, owners and lessors of premises used to conduct the event (“Releasees”), WITH RESPECT TO ANY AND ALL INJURY, DISABILITY, DEATH, as a result of COVID-19, WHETHER CAUSED BY THE NEGLIGENCE OF THE RELEASEES OR OTHERWISE.

I HAVE READ THIS RELEASE OF LIABILITY AND ASSUMPTION OF RISK AGREEMENT, FULLY UNDERSTAND ITS TERMS, UNDERSTAND THAT I HAVE GIVEN UP SUBSTANTIAL RIGHTS BY SIGNING IT, AND SIGN IT FREELY AND VOLUNTARILY WITHOUT ANY INDUCEMENT.

\_\_\_\_\_  
SIGNATURE

\_\_\_\_\_  
EMERGENCY PHONE NUMBER

\_\_\_\_\_  
WITNESS SIGNATURE

\_\_\_\_\_  
WITNESS NAME