



**MONTHLY ROUTINE ORDERS**  
Issued by  
**THE COMMANDING OFFICER**



**243 RCACS**

**Ogopogo Squadron**

**Kelowna, BC**

**PART 1 ADMINISTRATION**

1. **DUTY PERSONNEL**

Duty Roster	Duty Officer	Duty Cadets (Senior / Junior)
<b>03 May 23</b>	Lt Mark	FCpl Caul / Cpl O'Grady
<b>10 May 23</b>	Capt Nobakht	FCpl Sirges / Cpl Pickles
<b>17 May 23</b>	Lt Rojas	FCpl Mullins / Cpl Welters
<b>24 May 23</b>	CI Caspers	FCpl Prodger / Cpl Whapshare

**Note:** Duty Officer is on duty for all activities that week starting Wednesday – 1745h to the following Wednesday 1745h.

2. **TRAINING & ACTIVITIES**

Date	Time	Event	Location	OIC
<b>01 May</b>	1900-2030	Drill Team	Armouries	Lt Mark
<b>02 May</b>	1900-2030	Effective Speaking	LHQ	CI Caspers
<b>03 May</b>	1815-2115	Training Night	LHQ	Lt Mark
<b>08 May</b>	1900-2030	Drill Team	Armouries	Lt Mark
<b>09 May</b>	1900-2030	Effective Speaking	LHQ	CI Caspers
<b>10 May</b>	1815-2115	Tour of Central Okanagan SAR	SAR HQ	Capt Nobakht
<b>14 May</b>	1230-1530	Marksmanship	Armouries	Capt Nobakht
<b>15 May</b>	1900-2030	Drill Team	Armouries	Lt Mark
<b>16 May</b>	1900-2030	Effective Speaking	LHQ	CI Caspers
<b>17 May</b>	1815-2115	Rock-climbing	Beyond the Crux	Lt Rojas
<b>21 May</b>	1230-1530	Marksmanship	Armouries	Capt Nobakht
<b>23 May</b>	1900-2030	Effective Speaking	LHQ	CI Caspers
<b>24 May</b>	1815-2115	Training Night	LHQ	Lt Mark
<b>28 May</b>	1230-1530	Marksmanship	Armouries	Capt Nobakht
<b>29 May</b>	1900-2030	Drill Team	Armouries	Lt Mark



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3. **NOTICES**

- 2Lt Butler on leave: April 27 – May 21, 2023
- Capt Nobakht on leave: May 1 – 9, 2023

**PART 2 PERSONNEL**

4. **OFFICERS**

NIL

5. **CIVILLIAN INSTRUCTORS**

NIL

6. **CADETS**

TOS

Kozar, Dominic – April 5, 2023  
Cheese, Kyi-Dane M'Coy – April 5, 2023

SOS

Tobin, Liam – April 19, 2023  
Honeywell, Savannah -April 19, 2023

7. **PROMOTIONS**

NIL



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8. **TRAINING NIGHT TIMINGS**

<b>Time</b>	<b>Event</b>	<b>Comments</b>
<b>1745h</b>	Duty Officer Arrives	Cleaning and inspection of facility
<b>1800h</b>	Duty Cadets & all Staff Arrive	Opening inspection of facility
<b>1815h</b>	Senior NCOs Arrive	Sgt's and above
<b>1820h</b>	Senior NCO Uniform Inspection	Alpha / Across Kitchen
<b>1830h</b>	All Cadets Arrive	Check-in & Symptom Check
<b>1840h</b>	Opening Parade	Uniform inspection of remaining Cadets
<b>1905h</b>	Transition to First Period	Instructors prep class
<b>1910h</b>	Period 1 (30 Minutes)	
<b>1940h</b>	Transition & Cleaning	Instructors prep class
<b>1945h</b>	Period 2 (30 Minutes)	
<b>2015h</b>	Cleaning & Break	Instructors prep class, Cadet's sign-up for activities
<b>2025h</b>	Period 3 (30 Minutes)	
<b>2055h</b>	Transition & Cleaning	Return all training and COVID supplies
<b>2100h</b>	Closing Parade	
<b>2115h</b>	Cadets Depart	Cadet's sign-up for activities
<b>2120h</b>	Duty Cadets Depart	
<b>2130h</b>	Staff Meeting	

Captain G. Solomonides  
Commanding Officer

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