



**MONTHLY ROUTINE ORDERS**  
Issued by  
**THE COMMANDING OFFICER**



**243 RCACS**

**Ogopogo Squadron**

**Kelowna, BC**

**PART 1 ADMINISTRATION**

1. **DUTY PERSONNEL**

| Duty Roster      | Duty Officer | Duty Cadets (Senior / Junior) |
|------------------|--------------|-------------------------------|
| <b>07 Dec 22</b> | CI Caspers   | FCpl Eburne / Cpl Rosinski    |
| <b>14 Dec 22</b> | Lt Rojas     | FCpl Mullins / FCpl Biffard   |
| <b>21 Dec 22</b> | Capt Nobakht | FCpl Prodger                  |

**Note:** Duty Officer is on duty for all activities that week starting Wednesday – 1745h to the following Wednesday 1745h.

2. **TRAINING & ACTIVITIES**

| Date                            | Time      | Event                                | Location  | OIC          |
|---------------------------------|-----------|--------------------------------------|-----------|--------------|
| <b>05 Dec</b>                   | 1800-1900 | Flag Party practice                  | Armouries | OCdt Butler  |
| <b>05 Dec</b>                   | 1900-2030 | Drill team                           | Armouries | OCdt Butler  |
| <b>06 Dec</b>                   | 1900-2030 | Effective Speaking                   | LHQ       | CI Caspers   |
| <b>07 Dec</b>                   | 1815-2115 | Training Night                       | LHQ       | CI Holmes    |
| <b>11 Dec</b>                   | 1230-1530 | Marksmanship                         | Armouries | Capt Nobakht |
| <b>12 Dec</b>                   | 1800-1900 | Flag Party practice                  | Armouries | OCdt Butler  |
| <b>12 Dec</b>                   | 1900-2030 | Drill team                           | Armouries | OCdt Butler  |
| <b>13 Dec</b>                   | 1900-2030 | Effective Speaking                   | LHQ       | CI Caspers   |
| <b>14 Dec</b>                   | 1700-2030 | Christmas Dinner                     | Legion    | Lt Rojas     |
| <b>21 Dec</b>                   | 1730-2000 | Flight Simulator night               | LHQ       | Capt Nobakht |
| <b>15 Dec -<br/>03 Jan 2023</b> | -         | Squadron Stand Down for Winter Break | -         | -            |

3. **NOTICES**

- The following Officers and Cadets attended and completed the Standard First Aid training on November 27, 2022:
  - Sgt Bernier
  - Cdt Daniel
  - Sgt Jeon
  - Cdt Palm
  - Cpl Prodger
  - Sgt Rockhill
  - Sgt Shchelkanov
  - Sgt Volk, T.
  - Sgt Voth
  - FCpl Wiseman
  - Capt Nobakht
  - Capt Solomonides
  - Lt Rojas



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- CI Holmes

**PART 2 PERSONNEL**

4. **OFFICERS**

NIL

5. **CIVILLIAN INSTRUCTORS**

NIL

6. **CADETS**

TOS

- Kinver, Neva – First Day: Nov 23, 2022

SOS

- Funk, Jacob – Last Day: Nov 2, 2022

**Long Service Medal recipients**

- FCpl Brennan
- Sgt Voth
- Sgt Shchelkanov
- Sgt Jeon
- FSgt Volk, N. (Bar and Rosette)
- WO1 Richards (Bar and Rosette)

**Marksmanship badge recipients**

- Sgt Chawla
- FSgt Howell
- Sgt Rockhill, C
- Cpl Mullins
- Sgt Jeon
- Sgt Volk, T
- Sgt Shchelkanov
- FCpl Prodger



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7. **PROMOTIONS**

**Cpl to FCpl**

- FCpl Biffard
- FCpl Caul
- FCpl Eburne
- FCpl Hodges
- FCpl Mullins
- FCpl Prodger
- FCpl Sirges

**FCpl to Sgt**

- Sgt Brennan
- Sgt Wiseman

**Sgt to FSgt**

- FSgt Chawla
- FSgt Shchelkanov
- FSgt Phelan
- FSgt Worrall

**FSgt to WO2**

- WO2 Howell
- WO2 Volk, N
- WO2 Zhang



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8. **TRAINING NIGHT TIMINGS**

| <b>Time</b>  | <b>Event</b>                   | <b>Comments</b>  |
|--------------|--------------------------------|--|
| <b>1745h</b> | Duty Officer Arrives           | Cleaning and inspection of facility                    |
| <b>1800h</b> | Duty Cadets & all Staff Arrive | Opening inspection of facility                         |
| <b>1815h</b> | Senior NCOs Arrive             | Sgt's and above  |
| <b>1820h</b> | Senior NCO Uniform Inspection  | Alpha / Across Kitchen                                 |
| <b>1830h</b> | All Cadets Arrive              | Check-in & Symptom Check                               |
| <b>1840h</b> | Opening Parade                 | Uniform inspection of remaining Cadets                 |
| <b>1905h</b> | Transition to First Period     | Instructors prep class                                 |
| <b>1910h</b> | Period 1 (30 Minutes)          |  |
| <b>1940h</b> | Transition & Cleaning          | Instructors prep class                                 |
| <b>1945h</b> | Period 2 (30 Minutes)          |  |
| <b>2015h</b> | Cleaning & Break               | Instructors prep class, Cadet's sign-up for activities |
| <b>2025h</b> | Period 3 (30 Minutes)          |  |
| <b>2055h</b> | Transition & Cleaning          | Return all training and COVID supplies                 |
| <b>2100h</b> | Closing Parade                 |  |
| <b>2115h</b> | Cadets Depart                  | Cadet's sign-up for activities                         |
| <b>2120h</b> | Duty Cadets Depart             |  |
| <b>2130h</b> | Staff Meeting                  |  |

Captain G. Solomonides  
Commanding Officer

Distribution List  
Internal – All staff  
Posted  
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External – RCSU (PAC) via ZTO and Cadet365  
93 Grenville RCSCC  
903 BC Dragoons RCACC