



MONTHLY ROUTINE ORDERS
Issued by
THE COMMANDING OFFICER



243 RCACS

Ogopogo Squadron

Kelowna, BC

PART 1 ADMINISTRATION

1. **DUTY PERSONNEL**

Duty Roster	Duty Officer	Duty Cadets (Senior / Junior)
07 Jan 23	Capt Nobakht	-
11 Jan 23	OCdt Butler	FCpl Hodges / Cpl Bertrand
18 Jan 23	Lt Mark	FCpl Biffard / Cpl McCarthy
25 Jan 23	CI Caspers	FCpl Eburne / Cpl Welters

Note: Duty Officer is on duty for all activities that week starting Wednesday – 1745h to the following Wednesday 1745h.

2. **TRAINING & ACTIVITIES**

Date	Time	Event	Location	OIC
07 Jan	1145-1415	Curling	Kelowna Curling Club	OCdt Butler
08 Jan	1230-1530	Marksmanship	Armouries	Capt Nobakht
09 Jan	1800-2030	Drill Team	Armouries	OCdt Butler
10 Jan	1900-2030	Effective Speaking	LHQ	CI Caspers
11 Jan	1815-2115	Training Night	LHQ	OCdt Butler
15 Jan	1230-1530	Marksmanship	Armouries	Capt Nobakht
16 Jan	1800-2030	Drill Team	Armouries	OCdt Butler
17 Jan	1900-2030	Effective Speaking	LHQ	CI Caspers
18 Jan	1815-2115	Training Night	LHQ	Lt Mark
22 Jan	1000-1600	Cross country ski trip	Telemark Nordic Club	Capt Nobakht
23 Jan	1800-2030	Drill Team	Armouries	OCdt Butler
24 Jan	1900-2030	Effective Speaking	LHQ	CI Caspers
25 Jan	1815-2115	Training Night	LHQ	CI Caspers
28 Jan	0800-1630	Busted Volleyball	Penticton French School	Lt Mark
29 Jan	0800-1700	Emergency First Aid	LHQ	CI Caspers
29 Jan	1230-1530	Marksmanship	Armouries	Capt Nobakht
30 Jan	1800-2030	Drill Team	Armouries	OCdt Butler
31 Jan	1900-2030	Effective Speaking	LHQ	CI Caspers



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3. **NOTICES**

- Lt Rojas on leave - Jan 1 - 31, 2023
- CI Holmes on leave - Jan 3 - Feb 23, 2023
- Capt Nobakht on leave - Jan 29 - Feb 3, 2023
- Virtual Cadet Correspondence
 - FCpl Sirges
 - FCpl Prodger
 - FCpl Hodges
 - FCpl Mullins
- Band practice happening on January 29 from 1800 – 2000 to prepare for the multi-unit band entry in Vernon Winter Carnival Parade.
- Level 5 workshop:

○ Sgt Chawla	○ Sgt Shchelkanov
○ Sgt Phelan	○ Sgt Worrall

PART 2 PERSONNEL

4. **OFFICERS**

NIL

5. **CIVILLIAN INSTRUCTORS**

NIL

6. **CADETS**

TOS

- Luider, Liev – Joined: 2022-12-07

SOS

NIL

7. **PROMOTIONS**

NIL



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8. **TRAINING NIGHT TIMINGS**

Time	Event	Comments
1745h	Duty Officer Arrives	Cleaning and inspection of facility
1800h	Duty Cadets & all Staff Arrive	Opening inspection of facility
1815h	Senior NCOs Arrive	Sgt's and above
1820h	Senior NCO Uniform Inspection	Alpha / Across Kitchen
1830h	All Cadets Arrive	Check-in & Symptom Check
1840h	Opening Parade	Uniform inspection of remaining Cadets
1905h	Transition to First Period	Instructors prep class
1910h	Period 1 (30 Minutes)	
1940h	Transition & Cleaning	Instructors prep class
1945h	Period 2 (30 Minutes)	
2015h	Cleaning & Break	Instructors prep class, Cadet's sign-up for activities
2025h	Period 3 (30 Minutes)	
2055h	Transition & Cleaning	Return all training and COVID supplies
2100h	Closing Parade	
2115h	Cadets Depart	Cadet's sign-up for activities
2120h	Duty Cadets Depart	
2130h	Staff Meeting	

Captain G. Solomonides
Commanding Officer

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